

**MIDLAND DEVELOPMENT CORPORATION  
MINUTES  
October 02, 2017**

The Board of Directors of the Midland Development Corporation convened in regular session at Midland City Hall basement conference room, 300 North Loraine, Midland, Texas, on October 02, 2017.

**Board Members present:** Chairman Brent Hilliard, Director Wesley Bownds (arrived at 10:12 A.M.), Director Stephen Lowery, and Director Keith Stretcher

**Board Members absent:** Director Gary Douglas

**Staff Members present:** Assistant City Frank Salvato, Assistant City Attorney Nicholas Toulet-Crump, Finance Director Pam Simecka, Director of Engineering Jose Ortiz and Deputy City Secretary SueAnn Lopez

**Council Member(s) present:** J. Ross Lacy (District 4), Jeff Sparks (District 1), John B. Love III (District 1)

**MDC Staff Members present:** Special Consultant to the MDC Chairman Pam Welch, Marketing Coordinator Regan Latham, and Accounting Clerk/Research Analyst Sara Harris

1. Call meeting to order.

Chairman Hilliard called the meeting to order at 10:00 a.m.

2. Consider a motion approving the minutes of the September 11, 2017, meeting of the Midland Development Corporation.

Director Stretcher moved to approve the minutes of September 11, 2017; seconded by Director Lowery. The motion carried by the following vote: AYE: Hilliard, Lowery, and Stretcher. NAY: None. ABSTAIN: None. ABSENT: Douglas and Bownds.

3. Receive and discuss and consider the September 2017 monthly expenses from the Midland Development Corporation.

Accounting Clerk/Research Analyst Sara Harris stated there were as yet no financials ready for September since the month had ended on the previous Saturday.

4. Receive and discuss an update on the University of Texas of the Permian Basin's Aeronautical Engineering program from Dr. Forrest W. Flocker and Dr. Redha Wahidi.

Dr. Forrest W. Flocker and Dr. Redha Wahidi gave an update on the Aeronautical Engineering program which focused on graduates who wanted to work as mechanical engineers in the aerospace business. They gave an update on the new equipment bought for the program.

5. Consider a resolution authorizing the execution of an economic development agreement between the Midland Development Corporation and the University of Texas of the Permian Basin for the purpose of facilitating the construction of a new engineering building to be located within the corporate limits of the City of Midland, Texas; and authorizing payment therefor.

Director Stretcher moved to approve Resolution ED-335 authorizing the execution of an economic development agreement between the Midland Development Corporation and the University of Texas of the Permian Basin for the purpose of facilitating the construction of a new engineering building to be located within the corporate limits of the City of Midland, Texas; and authorizing payment therefor; seconded by Director Bownds. The motion carried by the following vote: AYE: Hilliard, Bownds, Lowery and Stretcher. NAY: None. ABSTAIN: None. ABSENT: Douglas.

6. Consider a resolution authorizing the execution of an incubator and makerspace grant agreement between the Midland Development Corporation and the University of Texas of the Permian Basin ("UTPB") for the establishment and management of an incubator and makerspace to be located in UTPB's Center for Energy & Economic Development building in the City of Midland, Texas; and authorizing payment therefor.

Director Stretcher congratulated the university and thanked Director Hilliard on his persistence in supporting the incubator program.

Director Stretcher moved to approve Resolution ED-336 authorizing the execution of an incubator and makerspace grant agreement between the Midland Development Corporation and the University of Texas of the Permian Basin ("UTPB") for the establishment and management of an incubator and makerspace to be located in UTPB's Center for Energy & Economic Development building in the City of Midland, Texas; and authorizing payment therefor; seconded by Director Lowery. The motion carried by the following vote: AYE: Hilliard, Bownds, Lowery and Stretcher. NAY: None. ABSTAIN: None. ABSENT: Douglas.

7. Consider a resolution amending the budget for the Midland Development Corporation's 2016-2017 fiscal year.

Director Stretcher moved to approve Resolution ED-337 amending the budget for the Midland Development Corporation's 2016-2017 fiscal year; seconded by Director

Lowery. The motion carried by the following vote: AYE: Hilliard, Bownds, Lowery and Stretcher. NAY: None. ABSTAIN: None. ABSENT: Douglas.

8. Consider a motion approving the purchase of a new server from Atlas Business Solutions in the amount of \$6,884.68; and authorizing future purchases of equipment from Atlas Business Solutions, provided that said purchases do not exceed an amount of \$5,000.00 per transaction.

Director Bownds moved to approve the motion approving the purchase of a new server from Atlas Business Solutions in the amount of \$6,884.68; and authorizing future purchases of equipment from Atlas Business Solutions, provided that said purchases do not exceed an amount of \$5,000.00 per transaction; seconded by Director Lowery. The motion carried by the following vote: AYE: Bownds, Lowery and Stretcher. NAY: None. ABSTAIN: Hilliard. ABSENT: Douglas.

9. Consider a motion authorizing the Chairman to negotiate and execute a one-year contract with an advertising agency in order to implement the Midland Development Corporation's marketing plan.

Director Bownds moved to approve the motion authorizing the Chairman to negotiate and execute a one-year contract with an advertising agency in order to implement the Midland Development Corporation's marketing plan; seconded by Director Stretcher. The motion carried by the following vote: AYE: Hilliard, Bownds, Lowery and Stretcher. NAY: None. ABSTAIN: None. ABSENT: Douglas.

10. Consider a resolution authorizing the execution of a donation agreement with the Texas Department of Transportation for a highway safety improvement project to provide for the construction of main lanes and interchanges on system at the intersection of Loop 250 and County Road 1140 in Midland County, Texas; and authorizing payment therefor.

Director Stretcher moved to approve Resolution ED-338 authorizing the execution of a donation agreement with the Texas Department of Transportation for a highway safety improvement project to provide for the construction of main lanes and interchanges on system at the intersection of Loop 250 and County Road 1140 in Midland County, Texas; and authorizing payment therefor; seconded by Director Lowery. The motion carried by the following vote: AYE: Hilliard, Bownds, Lowery and Stretcher. NAY: None. ABSTAIN: None. ABSENT: Douglas.

11. Consider a resolution authorizing the execution of a donation agreement with the Texas Department of Transportation for a highway safety improvement project to provide for the construction of main lanes and interchanges on system at the intersection of Loop 250 and State Highway 191 in Midland County, Texas; and authorizing payment therefor.

Director Lowery moved to approve Resolution ED-339 authorizing the execution of a donation agreement with the Texas Department of Transportation for a highway safety improvement project to provide for the construction of main lanes and interchanges on system at the intersection of Loop 250 and State Highway 191 in Midland County, Texas; and authorizing payment therefor; seconded by Director Stretcher. The motion carried by the following vote: AYE: Hilliard, Bownds, Lowery and Stretcher. NAY: None. ABSTAIN: None. ABSENT: Douglas.

12. Consider a resolution authorizing the execution of a donation agreement with the Texas Department of Transportation for a highway safety improvement project to provide for the construction of main lanes and interchanges on system at the intersection of South Midkiff Road and Interstate Highway 20 in Midland County, Texas; and authorizing payment therefor.

Director Stretcher moved to approve Resolution ED-340 authorizing the execution of a donation agreement with the Texas Department of Transportation for a highway safety improvement project to provide for the construction of main lanes and interchanges on system at the intersection of South Midkiff Road and Interstate Highway 20 in Midland County, Texas; and authorizing payment therefor; seconded by Director Bownds. The motion carried by the following vote: AYE: Hilliard, Bownds, Lowery and Stretcher. NAY: None. ABSTAIN: None. ABSENT: Douglas.

Council member John B. Love III thanked the board for their support with the project.

13. Consider a resolution authorizing the Chairman of the Midland Development Corporation to negotiate and execute an economic development agreement with the City of Midland for the purpose of combining funds to provide for the expansion of various infrastructure improvements to state and local highways and related facilities in and around the corporate limits of the City of Midland.

Director Stretcher moved to approve Resolution ED-341 authorizing the Chairman of the Midland Development Corporation to negotiate and execute an economic development agreement with the City of Midland for the purpose of combining funds to provide for the expansion of various infrastructure improvements to state and local highways and related facilities in and around the corporate limits of the City of Midland; seconded by Director Lowery. The motion carried by the following vote: AYE: Hilliard, Bownds, Lowery and Stretcher. NAY: None. ABSTAIN: None. ABSENT: Douglas.

14. Consider a motion to allow the Chairman of the Midland Development Corporation to execute and negotiate a contract for the construction of the interconnect road at the David Mims Business Park; and authorizing payment therefor.

Director Bownds moved to approve the motion to allow the Chairman of the Midland Development Corporation to execute and negotiate a contract for the construction of the interconnect road at the David Mims Business Park; and authorizing payment

therefor; seconded by Director Stretcher. The motion carried by the following vote: AYE: Hilliard, Bownds, Lowery and Stretcher. NAY: None. ABSTAIN: None. ABSENT: Douglas.

15. Receive and discuss the monthly economic development activity report from the MDC staff as well as any reports on marketing and advertising activities.

Marketing Coordinator Regan Latham gave an update on the Executive Director job position posting, and reported they had received about six or seven decent prospects. She also gave a social media and news update, and invited everyone to read an article in Space News about Leo Labs.

Accounting Clerk/Research Analyst Sara Harris reported that employment numbers were slightly down in the Midland MSA and the Permian Basin Workforce Development Area, and that the Basin PBS contract had been extended until June 2018 by administrative request and with approval of Chairman Hilliard.

Business Development Director Tim Danielson gave a report on the tradeshow he had attended and his business recruitment activity.

All of the business at hand having been completed, Chairman Hilliard adjourned the meeting at 10:56 a.m.

Respectfully submitted,

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SueAnn Lopez, Deputy City Secretary

PASSED AND APPROVED the 2<sup>nd</sup> day of October 2017.

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Gary Douglas, Secretary